

APPLICATION PACK

Dear Prospective applicant,

We would like to thank you for inquiring about our Volunteer Program in Botanical Park Los Yapas. To apply for the Volunteer Program, please read the enclosed Application Pack carefully, it contains all the information you will need about joining the Volunteer Program and fill the Application form.

Please send us the Application form by e-mail (to: gaby.aguilar@losyapas.com). Once we have received it we will email you to confirm receipt of your application. Once your suitability has been confirmed by our physician and us, we will give you **feedback** within 5 days regarding approval or not. After **confirmation of approval of the Application** and the possible date to do the program, a \$100 USD for registration is needed to confirm booking. This registration fee is used to ensure your place in the project and to cover office and domestic expenses related to your inscription. The balance is due 4 weeks before volunteer's arrival. Payment can be made into the following bank account:

Owner of Los Yapas Bank Account: Víctor Aguilar Villacís
Savings Account
Bank Code: 200412
Zip Code: PICHECEQ
Account Number: 2202029882

If this bank transfer couldn't be done before the arrival of the volunteer, the volunteer should pay the fee the first day he/she arrives to the Park.

Please e-mail the confirmation of payment to gaby.aguilar@losyapas.com

Once you get the confirmation of approval please send us the Application form filled and signed out to our conventional post address. The process should take a maximum of 10 working days.

Once you have read the pack, if you have any further questions, please do not hesitate to contact us at gaby.aguilar@losyapas.com and we will be happy to help.

We look forward to hearing from you soon.

Botanical Park Los Yapas Project Team



Complete application should be send to:

Gabriela Aguilar López

Av. Orellana E2-08 y Av. 10 de Agosto. Edificio El Cid, 4to Piso.

Quito- Ecuador

Application form

1. Personal Information

Surname: _____

First names: _____
(as they appear in your passport)

Term-time address: _____

Permanent Address: _____

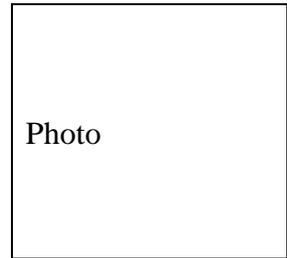
Telephone (term): _____

Telephone (perm): _____

Mobile telephone: _____

E-mail _____ (term):

E-mail _____ (perm):



2. Passport information

Date of Birth: _____ Nationality (as on passport):

Passport Number: _____ Place of Issue: _____

Date of Issue: _____ Date of Expiry: _____

NB: If your passport has fewer than 4 free pages, or less than 6 months validity, or you need to get a new passport for any other reason, please let us know as soon as possible.

3. Emergency contact information

Full name: _____

Relation: _____ E-mail: _____

Home telephone: _____ Work telephone:

Mobil telephone: _____

4. Medical Form

MEDICAL FORM (CONFIDENTIAL)					
Full name					
Nationality					
Address					
	Postcode:		Country:		
Telephone					
Fax				e-mail	
Date of birth				Occupation	
Weight (kg)		Height (m)		Blood type	
Dietary requirements (including allergies)					
Medication currently taken by you and reason for use					
Further medical questions (Please tick YES or NO boxes for each):					
Have you ever had or are you at the present suffering from any of the following?					
	YES	NO		YES	NO
Any blind disorder or color blindness?			Tuberculosis, pneumonia, bronchitis, asthma or other chest disorders?		
Nose/throat/sinus problems or speech defect?			Gastric, duodenal or peptic ulcers, recurrent indigestion, gall stones, jaundice, hernia (rupture), colitis, dysentery?		
Ear trouble, earache, discharge or deafness?			Kidney and urinary disorders?		
Diabetes or thyroid gland disorder?			Prostate problems?		
Rheumatic fever, heart disorders/angina, raised blood pressure or stroke?			Epilepsy, fits or fainting attacks, migraine, vertigo or giddiness, paralysis or other neurological problems?		
Gynecological problems?			Anxiety or emotional difficulties, depression or other psychiatric problems, anorexia, bulimia?		
Varicose veins?			Allergies, skin troubles or dermatites?		
Anemia or other blood disorders?			Serious travel sickness?		
Piles (hemorrhoids)?			Malaria, hepatitis, schistosomiasis? worm infestation, any other tropical disease?		
Arthritis, rheumatism, gout, disability of arms or legs, back or disk trouble?			Any other disorder or hospital treatment?		
If you have answered YES to any questions or there is other medical information which is relevant to you joining the volunteer program, please provide further details in the 'Further Details' section next page.					
STATEMENT: I declare that all the information on this form is correct and complete, I am in a good and sound mental and physical health and have not omitted any information which might be relevant to my fitness to participate in the Volunteer Program from Botanical Park Los Yapas. I undertake to notify Botanical Park Los Yapas Project Leaders of any significant changes or results received prior to commencing the Volunteer Program					
Your Signature:			Date:		

FURTHER DETAILS

Doctor (GP) contact details

Name	
Address	
Telephone	
Please tick to provide permission for us to contact your GP if required	
Name of the Insurance Company	
Policy Number	

NB: While at the Botanical Park Los Yapas, all medical medications must be discreetly and securely stored, preferably in its original container, clearly labeled by a pharmacist or physician, with a medication name and instructions. Illegal drugs are strictly prohibited.

We recommend you contact your GP or a Travel Clinic as soon as possible to discuss your vaccination and medical requirements such as:

Vaccinations - Vaccination requirements we recommend are: Typhoid, Polio, Tetanusdiphtheria, Rabies

Antibiotics - in case of potential problems e.g. infected bites, scratches etc.

Regular medication – Please ensure you bring sufficient quantities of any medication you routinely use e.g. inhalers for asthma or that you may need in an emergency such an Epi Pen (single dose adrenalin) for an allergic reaction as it could be difficult to obtain or replace these in Puyo.

Dental check up - We recommend you have a dental check up before departure.

5. Dates

Dates you are available for the Volunteer Program: _____

Please state how long you wish to join the Volunteer Program for: _____ weeks or _____ months.

DECLARATION	INITIAL EACH BOX
I wish to confirm my place as a volunteer in Botanical Park Los Yapas	
I have read and accept the Terms and Conditions dated 09/06/2010 relating to this Volunteer Program in Botanical park Los Yapas	
<p>Since field work at Botanical Park Los Yapas is in direct interaction with nature. I realize there is a risk at working in Botanical Park Los Yapas, associated with the activities and the environment, which could result in accident, injury and even death, injury or loss or damage to person or property. I acknowledge Botanical Park Los Yapas aims to safeguard the Volunteer's safety but it can not be held responsible for damage or injury caused by risks of hazards beyond its control. After carefully considering the risks involved and in view of the fact of this being a not for profit organization I release, waive, discharge and covenant not to sue Botanical Park Los Yapas, its officers, managers, directors, employees, volunteers and any other person(s) for whom it is at law responsible with respect to all claims demands, damages, costs, expenses and actions or cause of actions. I assume full responsibility for my health and safety and all my belongings while at the Botanical Park Los Yapas.</p> <p>Your signature: _____ Today's date: _____</p>	

6. Other details

Briefly describe your educational background:

Briefly describe your professional skills/training:

What skills can you offer to the Volunteer Program?

Why would you like to do this Volunteer Program?

What are your interest/hobbies/extracurricular activities?

Have you ever travelled to tropical countries before? If yes where.

Native or primary language spoken:

Secondary language: _____

Proficiency speaking Spanish: _____

Valid Driver's License? Yes No

How did you find about Botanical Park Los Yapas?

INFORMATION

Payment

Once you get **confirmation of approval of the Application** an obligatory registration fee of \$100 USD (the official currency from Ecuador) should be paid for administration and other expenses to reserve a place as a Volunteer in Botanical Park Los Yapas.

This fee allows us to cover somehow the salary of the house worker who is cleaning and cooking for all the people living in the Park.

If the volunteer would like to be picked up from the airport a fee of \$100 extra is required.

Payment includes:

- Pick up from airport (not during the weekends)
- Room's reservation in Quito and in Botanical Park Los Yapas
- Food's transport from Quito to Fatima (Botanical Park Los Yapas)
- Transfers from Quito to Fatima (in case volunteers travel from Quito to the Park on Friday, they can go by car with the director)
- Medical supplies in Quito

Cancellation conditions:

- If cancellation is made 4 weeks before starting the Volunteer Program a full refund will be given
- If cancellation is made during the 4 weeks before the start-date of the Volunteer Program and after it, no refund will be given.

As the Park has no support from any government or NGO, it cannot cover salaries to the volunteers or interns but instead the Botanical Park Los Yapas **covers accommodation** and teaches as much as it can to the people coming to support nature's conservation. The Parks offers a place with beauty, peace and harmony to heal. The medicinal plants, products and healing therapies can be used and applied for free for the people supporting the project (volunteers, interns and other benefactors).

Financial support from the volunteer

\$20 USD per day are required for food and other facilities (see list below) and to contribute to the research program (to buy material, pay analysis, etc..). Therefore volunteers contribute \$140.00 U.S. per week with negotiable rates for groups and long-term stays. This fee will be collected at the beginning of each week during your stay and includes:

- Food
- Hot drinks and mineral water
- Use of working equipment and general facilities
- Transport from Botanical Park to the closest village Puyo
- Medical supplies
- Laundry
- Internet access
- 1 x pair of rubber boots (please state shoe size)
- Volunteer certificate of program participation

Please note we are not able to accept credit or debit cards as a form of payment.

Payment excludes:

- Flights (international and domestic)
- Travel and Medical Insurance.
- Meals and drinks whilst outside the Park.
- In-transit accommodation.
- Personal spending money, luxuries such as soft drinks and socializing.
- Personal kit (inc. toiletries, personal medical kits etc.)
- Use of the telephone
- Depending on the applicant habits and lifestyle, we usually suggest adding to their monthly budget 200 USD to 400 USD for their souvenirs, excursions, food, entertainment and other personal daily needs.

Estimate prices:

- Beer: ± 1,25 USD
- Bottle of wine: ± 13 USD
- Burger & chips: ± 5 USD
- Pizza: ± 7.14 USD
- Cigarettes: ± 5USD
- Bread: ± 1.40 USD
- Milk: ± 1.30 USD

What do I need to bring?

- Towel
- Pocket money
- Personal journal or notebook
- Camera
- Sun hat
- Sun block
- Some old clothing that can be worn for working on the Park
- Rain jacket
- Warm clothing for evenings
- Polarized sunglasses
- Personal medical kit (see below).
- Hiking boots/shoes
- Penknife
- Day pack (for use during the day).
- Flip-flops
- Repellent
- Swim suit

Recommended

- Water bottle (can use mineral water bottle)
- Sun glasses
- Binoculars (if you have them)
- Torch plus batteries. AA and AAA batteries are readily available in Puyo.
- Spanish phrasebook – you will be working on a daily basis with local people
- Pen, and pencil

- ATM card / credit card (with pin number)
- Reading material for evenings
- Waterproof jacket/trousers
- USB pen (we can back up photos for you)
- MP3 player
- Laptop in case you want to do some personal work or to use wireless internet in an independent way

High humidity can damage electric items, so if you bring them we recommend you to obtain Silica Gel packets to protect them.

Provided

- Mosquito net
- Washing Powder, Shampoo, Soap
- Mattress
- Bed sheets
- Blanket

Personal first aid kit

The Expedition does have a well equipped medical supply. However we do expect you to bring your own personalized first aid kit as well, in which essential and useful items include:

- Painkillers (aspirin/paracetamol/ibuprofen).
- Antihistamine ointment and tablets for treatment of insect bites.
- Fungicidal cream/antifungal dusting powder.
- Plasters (band-aids).
- Eye drops.
- Ear drops.
- Antiseptic cream or spray.
- Anti-diarrheal tablets.
- Sachets of re-hydration powders (essential for replacing lost minerals from excessive perspiration).
- Insect repellents (spray rather than cream).
- General broad spectrum antibiotic.
- Bandages.
- Melolin wound dressing.
- Antiseptic wipes.
- Talc powder recommended for sweat rash.
- After sun lotion.
- Support bandage - If you have had any previous ankle/knee injuries
- 'Epi Pen' for those with strong allergies to stings/bites/nuts etc. please consult with your GP
- Any personal medication that you normally bring e.g. Asthma inhaler. Please always bring spares.

NB: All these items you can also find in Puyo, at 7 minutes by car from the Botanical Park Los Yapas.

We will supply all the necessary working equipment.

Visa requirements

If you belong to EU, Switzerland, Canada or USA you have free entrance to Ecuador for a maximum duration of 3 months. If you wish to spend longer than this in Ecuador, for example, to travel after, during or before the Volunteer program in Botanical Park Los Yapas, you will need to ask for a tourist visa for long stay. This visa is delivered in the Ecuadorian embassies in foreigner countries and also in Ecuador.

If you do not belong to the mentioned countries you should ask the Ecuadorian embassies the requirements you need to enter the country.

Insurance

You must arrange comprehensive travel and medical insurance cover for the entire duration of the Volunteer program. You have to ensure that your insurers are aware of the type of travel and work to be undertaken during the Volunteer program.

Travel to Botanical Park Los Yapas

Puyo is located at 270km from Quito. The only way you have to arrive there is by car or by bus. The bus should be taken in Quito at the South Station (Estación Quitumbe) the price of the ticket is \$7 USD. The travel takes around 5 hours. If you contact us before your arrival we will pick you up in the final station of Puyo. Otherwise you can take a taxi for \$4 USD and ask the chauffeur to drive you to Fatima. The taxi should take the first road (where the Police station is placed) to the left and on the top of take again left until the wall. The volunteer should walk 100 meters more to get to the Park.

Another option is to travel with the Director of the Park who is travelling every Friday by car from Quito to the Park. Normally he leaves Quito at 14:00 or 15:00. You can join him at Av. Orellana E2-08 y Av. 10 de Agosto, in EL CID building, beside NISSAN Enterprise.

Climate

Local climate is wet and warm during the day but cool during the nights and the weather is often overcast. Don't forget a sweater. The seasonal changes in the climate are relatively small, and daytime temperature typically range between 18-28°C, with sun and generally short, but heavy periods of rain daily.

Environment

Since it is a very humid region, with high precipitation levels, muddy soil, ants, mosquitoes and other insects, the environment can be difficult to work in. As with any tropical forest there are species of poisonous snakes, scorpions and spiders to be found, and care must be taken. If the Volunteer Program guidelines are followed and common-sense is used there should be no problems.

In order to have harmony, peace and a good ambience in general; respect, solidarity, equality, generosity are the basic principles of the Park.

Behavior on the Volunteer Program

Volunteer must acknowledge that the Volunteer Program aims to carry out the correct development and smooth running of the Park and its research projects. Therefore the Volunteer is expected to work (under the supervision of the Project Leaders or alone) in a conscientious manner.

- Volunteer must agree to abide by the authority of the Project Leaders and follow reasonable instructions at all times.
- If the Volunteer commits any act deemed illegal by Ecuadorian Law whilst on the Volunteer Program or if in the opinion of the Project Leaders the Volunteer's behavior is detrimental to the aims of the Volunteer Program or the safety or welfare of the other Volunteers on the Expedition, he/she may require the Volunteer to leave the Program and the Botanical Park within 24 hours will notice it and no liability on the part of Botanical Park Los Yapas shall arise whatsoever.
- If the Volunteer damages, destroys or loses any item of equipment owned by Botanical Park Los Yapas the Volunteer will be held liable for any costs not recovered through Botanical Park Los Yapas' insurance.

HEALTH GUIDELINES

Puyo is our nearest city where we can find Physicians practicing traditional and alternative medicine. At 15 minutes from the Park there is an adequate and good Hospital in Shell. You can find most of your medical supplies on Puyo's quemists.

Sun and high temperatures

As Ecuador is named for being in the Equator, the sun is harsher than you would be used to, so you must avoid prolonged exposure to the sun. We recommend when working outside Always to wear sun protection including a hat to shield the top of your head and face as well as sunglasses and light loose clothing. Use waterproof sunscreens with SPF rating of at least 15, higher if you burn easily. We also suggest bringing a bottle of high quality aloe vera gel.

Diarrhea

Travelers' diarrhea is the most common travel-related ailment. The cornerstone of prevention is food and water precautions, as outlined below. It is also very important to ensure hands and cutlery is clean before eating. Wash your hands often with soap and water. If soap and water are not available, use an alcohol-based hand gel (with at least 60% alcohol).

Most cases of traveler's diarrhea are caused by micro-organisms and clear up within 48-72 hours without any treatment, but adequate fluid intake is essential.

All travelers should bring along an antibiotic and an antidiarrheal drug to be started promptly if significant diarrhea occurs, defined as three or more loose stools in an 8-hour period or five or more loose stools in a 24-hour period, especially if associated with nausea, vomiting, cramps, fever or blood in the stool.

If diarrhea is severe or bloody, or if fever occurs with shaking chills, or if abdominal pain becomes marked, or if diarrhea persists for more than 72 hours, we will look for medical attention.

Though effective, antibiotics are not recommended prophylactically (i.e. to prevent diarrhea before it occurs) because of the risk of adverse effects, though this approach may be warranted in special situations, such as immunocompromised travelers.

At the Park you will be provided with high quality and safe food and drinks. Most of the food is bought in the best shops from Quito and some fruits and vegetables are produced on the Organic farm from the Park. But if you go outside the Park the best is to avoid the following:

1. Shellfish / sea food – even if well cooked
2. Salad and fresh fruit prepared by others; unpeeled fruit e.g. grapes.
3. Food on which flies have settled
4. Rare/raw meat or fish
5. Food left out in warm temperatures
6. Cooked food that has been stored, then re-heated
7. Milk products including ice cream
8. Fruit juices from street vendors (water used in preparation may be contaminated).
9. Ice (again, may be contaminated)
10. A simply rule to follow is if in doubt do not drink or eat it

The following are usually safe:

1. Food freshly cooked and served hot
2. Fruit you can peel easily
3. Freshly baked bread
4. Food in sealed packaging or canned
5. Boiled water, tea or coffee
6. Bottled water and other drinks (check seal on top is not broken and use a straw)

Bottled water is cheap and on sale everywhere. If bottled water is not available use boiled water, water filters or water purification tablets or iodine (4 drops to 1 liter of water) can be used. Treated water should be left to stand for 20-30 minutes before being consumed.

Water at the Park is filtered therefore It is clean and drinkable.

Vegetarian and Vegan food is prepared on the Park, however in town it will difficult to find these dietary options especially for vegans, therefore we ask that you bear that in mind and may wish to bring further food supplements with you.

If you are concerned about your vitamin intake, then bring a supply of general purpose multivitamin tablets.

Malaria, Dengue and Yellow Fever

Ecuadorian rain forest is considered a risk-area of these diseases. However no cases have being detected in Fatima, where the Park is.

Humans get malaria, dengue and yellow fever from the bite of a mosquito infected with the parasite or the virus. Prevent this serious disease by seeing your health-care provider for a prescription antimalarial drug, a yellow fever vaccination and by protecting yourself against mosquito bites. The best prevention is to avoid being bitten.

To prevent insect/mosquito bites, bring:

- Lightweight long-sleeved shirts, long pants, and a hat to wear outside, whenever possible.

- **Repellent.** Chemical repellents are best. Most contain diethyltoluamide (commonly known as DEET). Warning: DEET is harmful to some hard plastics and paint, and should also not be applied near the eye or mouth. Apply repellent on exposed skin. Clothes can also be impregnated. Anklets and armbands soaked in DEET are also effective. DEET makes mosquitoes fly away, it does not kill them. Keep a bottle of repellent with you at all times. There may be some benefits from taking brewer's yeast tablets (vitamin B12) or eating foods rich in vitamin B12 (e.g. marmite).

The beds where you will sleep are provided with bed nets. If you react badly to mosquito bites, ensure you have a good supply of anti-histamine tablets and cream.

Prevent Animal Bites and Scratches

Direct contact with animals can spread diseases like rabies or cause serious injury or illness. It is important to prevent animal bites and scratches.

- Be sure you are up to date with tetanus vaccination.
- Do not touch or feed any animals, including dogs and cats. Even animals that look like healthy pets can have rabies or other diseases.
- If you are bitten or scratched, wash the wound well with soap and water and **go to a doctor right away.**
- After your trip, be sure to tell your doctor or state health department if you were bitten or scratched during travel.

Rabies vaccination is a prophylaxis not a preventative, it will only allow you further time to seek treatment so you will need to receive immediate treatment, if you have been bitten by a rabid animal.

FURTHER INFORMATION

Money

There are currently money changing facilities either for cash or traveler's checks in Puyo. In Puyo you can find ATM machines that accept cards bearing the Maestro, Cirrus or Visa marks, as well as other internationally recognized marks, your bank may charge you for these transactions. It is not possible to check bank balance this way but can be by setting up internet banking before you leave. If you are travelling to other parts of Ecuador before or after the project, traveler's checks are recommended, these can be changed in most other cities in Ecuador. It is always good to bring a small amount of cash for contingencies.

Clothing

We recommend you to use old clothes to work on the field. If field clothes are in forest colors (greens/browns) is better, as bright and colorful colors disturb wildlife.

The best field clothes are long trousers (three pairs), loose long sleeved shirts, often natural material which are cool and t-shirts. Waterproofs should be in forest colors.

Footwear

For field work we provide you with rubbers. We recommend for travelling in Ecuador lightweight hiking boots/shoes which will give you sufficient support and protection. In the house you can wear flip-flops.

Electrical Equipment

Botanical Park Los Yapas has permanent electricity. Ecuador has a 110 Volts system. At the camps we have 220 and 110 Volts systems.

We do recommend that you obtain some Silica Gel packets available from any good photography shop to keep with your cameras and other electrical items to help against the humidity.

CONTACT

Post Address: Gabriela Aguilar
Volunteer Program Los Yapas
Av. Orellana E2-08 y Av. 10 de Agosto. Edificio El Cid 4to piso.
Quito- Ecuador

The application form should be send to this address. From Europe it takes approximately 10 days to arrive.

Telf: (00593) 92846834 Gabriela Aguilar. Volunteer Program Leader. Botanical Park Los Yapas. Fatima.

(00593) 98238742 Victor Aguilar. Director of the Park. Botanical Park Los Yapas Office. Quito

E-mail: gaby.aguilar@losyapas.com

If trying to call, please remember that the time in Ecuador is GMT - 7.

COMUNICATIONS

Post

Postal mail can be sent to the above address in Quito. It will arrive every Friday to the Park. It takes approximately 10 days from Europe for post to arrive and is relatively cheap to send letters from the post office in Puyo.

Telephone

When in town project participants can telephone or fax out from different telephone booths. It is also possible to purchase a SIM card for your mobile phone for approx \$7 USD, which allows you to send texts (SMS) at a very reasonable rate. You can buy a prepaid card for different prices (\$3,\$5, \$10 or more).

Email

We have Wi-Fi in the Park. So you can e-mail every day during the night or the rest times.

The following are the **Standard Terms and Conditions** relating to Botanical Park Los Yapas.

1. DEFINITIONS

In these Standard Terms and Conditions, the following expressions shall have the meanings set out below:

(a) Botanical Park Los Yapas is a familiar project. Administered by Victor Aguilar, Gabriela Aguilar, Yolanda Lopez and Isabel Lopez.

(b) **Volunteer(s)** shall mean the person(s) who have signed the Application Form and received written confirmation from Botanical Park Los Yapas that they have been accepted as a member of the Volunteer Program;

- (c) **Volunteer Program** shall mean the work organized by Botanical Park Los Yapas upon which the Volunteer has been accepted to travel and participate;
- (d) **Project Leaders** shall mean the Leaders of the Botanical Park Los Yapas and specifically the Volunteer Program appointed by Botanical Park Los Yapas and who represent it on the Volunteer Program;
- (e) **Registration fee** shall mean the amount the volunteer should pay to reserve his/her place in the Volunteer Program. It should be pay before his/her arrival or the first day in the Park.
- (e) **Volunteer Program Fee** shall mean the amount paid at the beginning of the week by the Volunteer to participate in the Volunteer Program as specified.

2. ACKNOWLEDGEMENT OF NATURE OF VOLUNTEER PROGRAM

(a) The Volunteer acknowledges and accepts that the Volunteer Program is designed to be primarily of scientific and educational benefit to the host country. The volunteer is aware that the flue of money and staff is not constant; therefore there are not defined timetables, itineraries, activities and arrangements. Flexibility of the Volunteer Program timetables, itineraries, activities and arrangements should not only be anticipated but expected. In agreeing

to join and participate in the Volunteer Program the Volunteer agrees to accept this flexibility and to be prepared for variation which may arise with little or no prior notice, and acknowledges the right of Botanical Park Los Yapas to make alterations and variations.

(b) The Volunteer hereby acknowledges and accepts that there is a significant element of personal risk and potential hazard involved in undertaking a volunteer program of the nature organized by Botanical Park Los Yapas and whilst

Botanical Park Los Yapas aims to safeguard the Volunteer's safety, it cannot be held responsible for damage or injury caused by risks of hazards beyond its control.

3. FORCE MAJEURE

Botanical Park Los Yapas will incur no liability for any loss which a Volunteer may suffer through cancellation or variation of the Volunteer Program or a flight or flights due to fire, Acts of God, war, riot or civil commotion, strikes, quarantine, government or other official intervention or due to any reason whatsoever outside the control of Botanical Park Los Yapas.

Volunteers will be expected to read and sign a Hazards Awareness form after safety training once they arrive in Botanical Park Los Yapas.

4. PAYMENT

(a) A Registration fee of \$100 USD shall be paid to Botanical Park Los Yapas, to be returned or refunded if the Volunteer is not accepted by Botanical Park Los Yapas.

(b) The Volunteer agrees to pay the Volunteer Program Fee at the beginning of each week as specified in the application pack.

(c) Failure to pay the Registration and/or the weekly Volunteer Program Fee by the due date(s) entitles Botanical Park Los Yapas to cancel the participation of the Volunteer on the Volunteer Program.

(d) After the commencement of the Volunteer Program there can be no refund of the Registration or of any sums paid for services provided during the Volunteer Program but not included in the Volunteer Program Fee. The Volunteer should pay the Volunteer Program Fee for the day he/she has spent.

5. CANCELLATION BY THE VOLUNTEER

Cancellation of a booking must be in writing. The date of cancellation for the purposes of the cancellation provisions

below shall be the date of the receipt of the letter. Refunds of the Deposit will be made as specified in the application pack.

6. CANCELLATION BY BOTANICAL PARK LOS YAPAS

(a) Botanical Park Los Yapas reserves the right to cancel the Volunteer Program and agrees to inform the Volunteer in writing to the address supplied on the Application Form. If such cancellation is due to circumstances totally within the control of Botanical park Los Yapas, Botanical Park Los Yapas agrees to refund the Volunteer all monies paid by the Volunteer towards his/her Volunteer Program Fee only and the Volunteer agrees to accept such refund as being in full and final settlement of all and any of Botanical Park Los Yapas' liability to the Volunteer.

(b) The Volunteer acknowledges that certain medical and/or mental health conditions as declared by the Volunteer

on all medical forms submitted to Botanical Park Los Yapas by the Volunteer may be contraindicatory to safe participation on the Volunteer Program of Botanical Park Los Yapas by the Volunteer and Botanical Park Los

Yapas reserves the right to cancel a Volunteer's participation in the Volunteer Program based upon the medical advice of Botanical Park Los Yapas' appointed Medical Advisor(s). If Botanical park Los Yapas cancels a Volunteer's participation on the Volunteer Program in the event of (i) a visa application being rejected or (ii) based upon medical advice received by the Botanical Park Los Yapas Medical Advisor(s), Botanical Park Los Yapas agrees to refund all monies paid by the Volunteer towards his/her Volunteer Program Fee only and the Volunteer agrees to accept such refund as being in full and final settlement of all and any of Botanical Park Los Yapas' liability to the Volunteer.

c) Once the Volunteer has started the Volunteer Program if the Volunteer is found to have a preexisting medical condition not declared on the submitted medical form, which is deemed but the Projects Leader(s) to pose a risk to the Volunteer, and/or the running of the Volunteer Program and its remit, Botanical Park Los Yapas reserves the right to suspend the volunteer's participation in the Volunteer Program and if necessary asked to leave the Park. There will be no Volunteer Program Fee or a part of, refunded in this instance.

7. BEHAVIOUR ON EXPEDITION

(a) The Volunteer acknowledges that the Volunteer Program aims to fulfill the objectives of Botanical Park Los Yapas to assist the restoration and preservation of the natural environment where the Park is. Therefore the Volunteer is expected to work on the Volunteer Program under the supervision of the Project Leaders in a conscientious manner in order to assist in the environmental education, restoration and conservation of nature, and in compilation of necessary information for research.

(b) The Volunteer agrees to abide by the authority of the Project Leaders and to follow all of their reasonable instructions.

(c) If the Volunteer commits any illegal act on the Volunteer Program or if in the opinion of the Project Leaders the Volunteer's behavior is detrimental to the aims of the Volunteer Program or the safety or welfare of the other Volunteers on the Volunteer Program, he/she may require the Volunteer to leave the Botanical Park Los Yapas within 24 hours will notice it and no liability on the part of Botanical Park Los Yapas shall arise whatsoever.

(d) If the Volunteer damages, destroys or loses any item of equipment owned by Botanical Park Los Yapas the Volunteer will be held liable for any costs not recovered through Botanical Park Los Yapas' insurance.

8. COMPLIANCE WITH LEGAL REQUIREMENTS

a) The Volunteer will comply with all legislation, visa, immigration, customs and foreign exchange regulations in Ecuador. In the event of a contravention by a Volunteer of the laws of the country (Ecuador), the Project Leaders shall have the right to require the Volunteer to leave Botanical Park Los Yapas and no liability on the part of Botanical Park Los Yapas shall arise whatsoever.

9. COMPLAINTS

If a Volunteer wishes to make a complaint and/or claim in relation to the Volunteer Program, the Volunteer agrees to abide by the following procedure:

(1) The Volunteer will ensure that the matter has first been brought to the attention of the Project Leaders at the expedition site who will seek to resolve the claim and the Volunteer will give Botanical Park Los Yapas a reasonable time within which to resolve the claim before proceeding further.

(2) If due to an unresolved serious complaint the Volunteer decides to leave the Volunteer Program before its completion, the Volunteer agrees to provide written evidence of the extent of the complaint to the Project Leaders and pay the amount corresponding to the days the Volunteer has been admitted before departure from the Park.

(3) The Volunteer agrees that under no circumstances shall Botanical Park Los Yapas be liable for damages or compensation arising from that part of any claim related to the individual's assessment of inconvenience, discomfort, disappointment or loss of enjoyment.

10. INSURANCE

(a) The Volunteer agrees to affect personal travel and medical insurance and agrees to be responsible for ensuring that such insurance cover fully meets their personal requirements and the minimum requirements as specified by Botanical Park Los Yapas.

(b) The Volunteer acknowledges the importance of insurance provision in respect of their spouse, dependent children and/or relatives and accepts responsibility for assessing their own personal circumstances and arranging additional insurance cover that they personally deem to be necessary.

(c) The Volunteer further agrees to ensure that their insurers are aware of the type of travel and work to be undertaken during the Volunteer Program and accepts the insurance proposal upon such basis.

(d) The Volunteer acknowledges and accepts that there is a significant element of personal risk and potential hazard involved in the use of watercraft during the course of the Volunteer Program and accepts that should they

be placed in charge of a watercraft during the course of the Volunteer Program they do so voluntarily and entirely at their own discretion.

Furthermore, the Volunteer agrees to waive all rights of action against Botanical Park Los Yapas and the Project Leaders thereof in the event of death and/or personal injury and/or property damage caused to them or by them and arising out of the use of watercraft, and agrees to indemnify Botanical Park los Yapas and the Project Leaders thereof in relation to any claim which may be made against them arising out of any act or omission by the Volunteer.

11. WAIVER

No person save with the express authority in writing of two or more administrators of Botanical Park los Yapas has authority or is empowered to waive or vary any of these conditions.

12. PASSPORT, VISAS, VACCINATIONS, ETC.

The Volunteer must be in possession of a valid passport and all visas, permits and certificates required for the entire duration of the Volunteer Program and must also arrange to obtain whatever vaccinations are normally recommended to visit tropical countries like Ecuador. Any information given by Botanical Park Los Yapas about healthcare, vaccinations, visas, climate, clothing, baggage, special equipment and other matters is given in good faith but without responsibility on the part of Botanical Park Los Yapas.

13. DEFAMATION

The Volunteer agrees not to defame the Project Leaders or any other members of the Expedition by any means, whether in print or verbally.